

**HURSTBRIDGE PRIMARY SCHOOL**  
**SCHOOL COUNCIL MINUTES**  
 Tuesday, August 18<sup>th</sup> 2015 7:30pm

ITEM	DETAILS	ACTION (Recommended or taken)
<b>ATTENDEES:</b> Ivan Carter, Martin Ward, Bettine Roberts, Penni Russon, Sarah Tuke, Phillip Banks, Chris Tatnall, Lesley Gibson, Carrie Spriggs, Jo Dalessandro		
<b>VISITORS:</b>		
<b>MEETING OPEN/WELCOME:</b>		
<b>APOLOGIES:</b> Andrew Riemann, Emma Nilsson.		
<b>Minutes of the Previous Meeting:</b>		<b>Motion:</b> "That the Minutes of the meeting held on July 21 <sup>st</sup> be accepted as tabled."  Moved: Jo Seconded: Martin Carried
<b>Business Arising:</b>		
<ul style="list-style-type: none"> <li>• School App</li> </ul>	Compas visiting Hurstbridge to give a demonstration at 8.30am on Wednesday 26 <sup>th</sup>	All council members welcome to attend, information will be presented back to council.
<b>CORRESPONDENCE: (Inwards)</b>		
<b>DET:</b>		
<ul style="list-style-type: none"> <li>• Nil</li> </ul>		
<b>Other</b>		
<ul style="list-style-type: none"> <li>• Nil</li> </ul>		
<b>CORRESPONDENCE: (Outwards)</b>		
<ul style="list-style-type: none"> <li>• Sandie Arnel</li> </ul>	Thankyou for her contribution to HPS.	
		<b>Motion:</b> "That the Correspondence is received and actions endorsed, as listed."  Moved: Lesley Seconded: Bettine Carried

<b>REPORTS:</b>		
<b>a) Principal</b>	Presented on the evening	
<b>b) Finance</b> <ul style="list-style-type: none"> <li>• Report</li> <li>• Monthly Financial Reports</li> </ul>	See attached, Jo D was an apology for this meeting.	<b>Motion:</b> “That the financial statements for the month of July are ratified and all accounts approved for payment.” Moved: Penni Seconded: Martin Carried
<b>c) Outside School Hours Care</b> <ul style="list-style-type: none"> <li>• Report 17/08/15</li> </ul>	The OSHC Program is going through a full audit shortly. The staff are in the process of organising all policies and procedures in preparation.	
<b>d) Fundraising/Parents Group</b> <ul style="list-style-type: none"> <li>• Report 04/08/15</li> </ul>	Wattle Festival preparation under way, this year we are having roast beef rolls and lucky jars. Art show preparations going well. A new photographer has been selected for school photos next year.	
<b>e) Facilities</b> <ul style="list-style-type: none"> <li>• End Portable</li> <li>• Working Bee Report</li> </ul>	Portable is being removed later this term, excess furniture will be offered for sale to other schools and the community. Working bee was a huge success with many people coming along to help out on the day. Thank you to Sam Avard for his work prior to the day, and Martin for his driving of the Dingo.	
<b>f) Canteen</b> <ul style="list-style-type: none"> <li>• Report 17/08/15</li> </ul>	Canteen is running well, no problems at all.	Suggestion that if we have an athletics day at school again can the canteen be opened.
<b>g) Junior School Council</b> <ul style="list-style-type: none"> <li>• Report</li> </ul>	Out of uniform day organised to raise money for World Vision	School Council wish to thank the JSC for their organisation of the out of uniform day.
<b>h) Chaplaincy</b> <ul style="list-style-type: none"> <li>• Report</li> </ul>	No Meeting	

<p><b>j) Community Relations</b></p> <ul style="list-style-type: none"> <li>No Meeting</li> </ul>	<p>A date to be set for forum No official obstacle to having a presence on social media Development of information booklets for parents and children</p>	<p>September 1<sup>st</sup> to be allocated for the forum evening. School will look at setting up a facebook page. Penni will work with the school to help develop this.</p>
<p><b>k) Policy</b></p> <ul style="list-style-type: none"> <li>Report</li> </ul>	<p>Beatrix van Lunenberg is working on policies to ensure that what we have align with requirements from Victorian Registration and Qualifications Authority (VRQA). Homework Policy can be discussed at the next meeting.</p>	<p>Copy of existing policy and DET Guidelines will be sent home to school council members prior to the meeting.</p>
		<p><b>Motion:</b> “That all reports are accepted and recommendations endorsed.”  Moved: Carrie Seconded: Lesley Carried</p>

<b>GENERAL BUSINESS:</b>		
<ul style="list-style-type: none"> <li>Expanding school capabilities &amp; facilities</li> </ul>	<p>Looking to begin discussions into ways we can create a program(s) that is distinct as well as look at our existing facilities and see how we could better utilise what we already have. Eg Science Program/ environmental science Music program, ‘in-residence’ programs for artists, scientists etc.</p>	<p>Include as part of the parent forum to obtain some suggestions.  Email suggestions and ideas to help develop a plan.</p>
<b>MEETING CLOSED: 9.15pm</b>		<b>NEXT MEETING:</b> September 15 <sup>th</sup> 2015