

HURSTBRIDGE PRIMARY SCHOOL
SCHOOL COUNCIL MINUTES
 Tuesday, July 21st 2015 at 7:30pm

ITEM	DETAILS	ACTION (Recommended or taken)
ATTENDEES: John Birthisel, Ivan Carter, Martin Ward, Bettine Roberts, Penni Russon, Phillip Banks, Chris Tatnall, Emily Ewart, Emma Nilsson		
VISITORS: Ella and Charlotte from Junior School Council		
MEETING OPEN/WELCOME: Sandie Arnel is no longer a council member. President position needs to be filled. Ivan Carter was nominated by Penni, seconded by Martin. Elected		
APOLOGIES: Lesley Gibson, Andrew Riemann, Jo Dalessandro		
Minutes of the Previous Meeting:		Motion: "That the Minutes of the meeting held on June 16 th be accepted as tabled." Moved: Penni Seconded: Martin Carried
Business Arising:		
<ul style="list-style-type: none"> • School App 	Ivan, Chris & Jo going to Eltham North Primary to look at the Compass Program next week.	
CORRESPONDENCE: (Inwards)		
DET:		
Gill Callister (DET Secretary)	Public Statement in Response to Operation Ord. IBAC inquiry report.	
School Resources Branch	Cessation and Recall of Centrally and Regionally Funded Program Coordinator School Arrangements. Banker schools money as been recalled.	
Other		
CORRESPONDENCE: (Outwards)		
<ul style="list-style-type: none"> • Nil 		
		Motion: "That the Correspondence is received and actions endorsed, as listed." Moved: Bettine Seconded: Penni

		Carried
REPORTS:		
a) Principal	<ul style="list-style-type: none"> Presented on the evening 	
b) Finance <ul style="list-style-type: none"> Report (20/07/15) Monthly Financial Reports 	See attached.	Motion: "That the financial statements for the month of June are ratified and all accounts approved for payment." Moved: Martin Seconded: John Carried
c) Outside School Hours Care <ul style="list-style-type: none"> Report (20/07/15) 	Inspection: We have been advised that we will be receiving a spot inspection between August and September. Report on students numbers are given to Phillip each week. The numbers are relatively consistent each week. Staffing is consist with having a on call casual staff member. On Monday evening a mini zoo will be coming out with various animals. All payments are up to date.	
d) Fundraising/Parents Group <ul style="list-style-type: none"> Report 	No Meeting due to holidays, plans are underway for Wattle Festival and Fathers Day stall.	
e) Facilities <ul style="list-style-type: none"> Report (21/07/15) 	Paths at front of school being repaired, quotes being obtained. Working bee organised and jobs being sorted out. New signage directing people to the office to be placed around the school. Playground mulch needs topping up at next working bee.	Working Bee Sunday August 16 th , will be advertised in newsletter and via letters home.
f) Canteen <ul style="list-style-type: none"> Report (17/07/15) 	Term 3 started off well. One staff model still working well on Thursdays. Some stock has been topped up. Special lunch day being organised during term 3. Some minor maintenance issues to be sorted out.	

<p>g) Junior School Council</p> <ul style="list-style-type: none"> • Report 	<p>Ella and Charlotte grade 5/6C JSC Reps.</p> <p>Events this year so far: Anzac Day New Bell Music Greatest Shave Napal Earthquake Fundraising Reconciliation week Crazy Hat/Hair and Pie Day to raise money for the sponsor child.</p> <p>Meetings are run every two weeks with Mrs Hodgson, Ms Miller and Mr Tatnall.</p>	
<p>h) Chaplaincy</p> <ul style="list-style-type: none"> • Report (26/06/15) 	<p>Access Ministries have had some change of personal recently. We are now running as a school council committee but Suzanne is employed by Access Ministries. Suzanne visiting local churches, Green Wedge constantly donating money to the program. Special lunch day being organised to help raise funds. Kids Hope going well, would be great to get some more mentors, possible advertise in Roundabout?</p>	<p>Possible advertisement in Roundabout advertising chaplaincy and Kids Hop, Martin to look into this.</p>
<p>j) Community Relations</p> <ul style="list-style-type: none"> • Report (21/07/15) 	<p>Completed Communication activity as a group, staff completed this recently also. Lots of good discussion. Information will be typed up and shared. Will look at inviting members of the community to complete activity also. Looking into the use of social media accounts for the school.</p>	<p>Information from activity will be shared with all council members. Phillip to look into DET policies regarding social media.</p>
<p>k) Policy</p> <ul style="list-style-type: none"> • Report 	<p>Beatrix is working through the VRQA requirements that are required for the school review.</p>	

		<p>Motion: “That all reports are accepted and recommendations endorsed.”</p> <p>Moved: Bettine Seconded: Emily Carried</p>
GENERAL BUSINESS:		
Acknowledgement & thankyou to Sandie Arnel for her contribution to School Council & Parents Group.		Martin and Phillip will write to Sandie and thank her and send her a bunch of flowers.
Pupil Free Day – Monday, September 7 th .	Purposes of finalising school review material and working on Powerful Learning strategy.	<p>Motion: “That Monday, September 7th be declared a Pupil Free Day.”</p> <p>Moved: Martin Seconded: John Carried</p>
MEETING CLOSED: 9.20pm		NEXT MEETING: August 18 th 2015